

BEM Approved  
CPD/PDP HOURS: 4.0  
Ref No: IEM24/SB/035/AGM



23<sup>rd</sup> January 2024

**TO ALL MEMBERS, IEM (SOUTHERN BRANCH)**

**NOTICE OF 51<sup>ST</sup> ANNUAL GENERAL MEETING OF THE INSTITUTION OF ENGINEERS, MALAYSIA (SOUTHERN BRANCH) – 9<sup>TH</sup> MARCH 2024**

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Please be informed that in accordance to Section 40 of the IEM (Southern Branch)'s By-Laws And Regulations, **NOTICE IS HEREBY GIVEN THAT** The 51<sup>st</sup> Annual General Meeting of The Institution of Engineers, Malaysia (Southern Branch) will be held as follows:

Date : Saturday, 9<sup>th</sup> March 2024  
Time : 11.00 a.m.  
Venue : Grand Paragon Hotel, Johor Bahru

**The Agenda for the Annual General Meeting is as follows:**

- 1) Opening Address by the Chairman Session 2023/2024
- 2) Confirmation of Minutes of the 50<sup>th</sup> Annual General Meeting
- 3) Matters Arising
- 4) Annual Report for Session 2023/2024
- 5) Statement of Financial Accounts Ending 31<sup>st</sup> December 2023
- 6) Election of Internal Auditors
- 7) Election Results for Executive Committee for Session 2024/2025
- 8) Change of Office Bearers
- 9) Address by the President, Session 2023/2024
- 10) Any Other Business

Members are requested to return the Attendance Reply Slip to the Secretariat by **1<sup>st</sup> March 2024**.

Thank you.

Regards,

  
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Ir. Liew Shu Fang  
Hon. Secretary  
IEM (Southern Branch)

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**Reply Slip** (Fax To: 07-3363406 / Email To: [iemsouthern@gmail.com](mailto:iemsouthern@gmail.com))

To: Hon. Secretary, IEM (Southern Branch)

[ ] I will attend the above AGM  
[ ] I am **NOT** able to attend the above AGM                      Please tick [ / ] where applicable

Name of Member: ..... Membership No: .....

Company name: ..... Contact No.: .....  
COMPULSORY

E-mail: ..... Signature: ..... Date: .....  
COMPULSORY